

MUSIC CITY EXECUTIVE AIRPORT

Self-Fueling Permit

(Auto Gas Only)

(Required for self-fueling on the airport)

Permit for Registration Number N - _____

Application for:

☐ Airport Self-Fueling

☐ Transportable Tank

Applicant (Business Name): _____

Authorized Representative, title: _____

Email Address: _____

Work Phone: _____

Cell Phone: _____

Fax: _____

Mailing Address: _____

City: _____

State: _____

Zip Code: _____

Billing Address: _____

City: _____

State: _____

Zip Code: _____

Billing Phone: _____

Billing Email: _____

Aircraft Storage Location/Hangar Address: _____

The Applicant requests approval to conduct self-fueling of based aircraft on the airport and agrees to the following:

- 1. FEE PAYMENT:** The Authority reserves the right to charge for permits issued to self-fueling permit holders. Fuel flowage fees are required on every gallon dispensed into aircraft and those fees shall be equal to any other fuel flowage fees charged on the field.
- 2. PERMIT LIMITATIONS:** This permit may not be assigned or transferred. A holder of self-fueling permit shall not dispense or permit the dispensing of aircraft fuels into any other aircraft. This permit shall remain in effect unless otherwise suspended or revoked.
- 3. INFORMATION CHANGES:** The Applicant shall notify Airport Manager, in writing within fifteen (15) days, of any change to the information provided.
- 4. COMPETENCY:** The Applicant certifies personnel engaged in self-fueling are properly trained in aircraft fueling, fuel handling and associated safety procedures, and will conform to the best practices for such operations. Examples of safe fuel handling practices may be found in the National Fire Protection (NFPA) document 407, and FAA Advisory Circular 150/5230, as amended.
- 5. REPORTING:** The Applicant shall provide monthly fuel inventory reconciliation reports listing the type and amount of fuel dispensed to all aircraft, including helicopters, fuel received, spilled or otherwise accounted for.
- 6. INDEMNIFICATION:** The Applicant shall indemnify MCEAA. Applicant shall grant MCEAA representative access to fueling areas and all fuel records at reasonable times for purposes of determining compliance with the law.
- 7. COMPLIANCE WITH THE LAW AND MINIMUM STANDARDS:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

The undersigned representative certifies he/she is authorized to sign for the business or owner and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): _____

Date: _____

Staff Use Only

Indicate applicable documents to be given to Applicant: _____

☐ FAA Advisory Circular 150/5230 as amended

☐ Best practices demonstration review

Application, permits and insurance reviewed by: _____

Airport Manager's Comments/Stipulations: _____

Approved by Airport Manager or Designee: _____