



Minutes of the Music City Executive Airport Authority

Meeting held at the Music City Executive Airport

February 19th, 2024

1. The Chairman called the meeting to order at 6:00 PM. The Authority met at MCEA.
2. Roll as indicated below.

Member	Present	Absent
Mr. Abbott	X	
Mr. Alvarez	X	
Mr. Cavin	X	
Ms. Casey	X - Telephonic	
Mr. Dickerson		X
Mr. Drayton	X	
Mr. Glover	X	
Mr. Harris	X	
Mr. Jouvence		X
Mr. Shepard		X
Mr. Slawek		X

3. Invocation: Mr. Cavin provided the invocation.
4. Approval of consent agenda: Chairman Harris
Mr. Abbott made a motion to approve the Consent Agenda. Mr. Alvarez seconded the motion. MCEAA passes unanimously.
5. Recognition of Public:
Limited to 5 Minutes – No one chose to speak.

6. Program Updates : Mr. Jeff Dunham, Airport Manager.

- a. Midfield Construction - The main line is completed, and the manholes are in. The sewer line should be completed by the end of the week. Land disturbance permit from the city is pending.
- b. Flight Solutions Fuel Farm is completed.
- c. Wildlife fencing phase 3 layout.
- d. Midfield cost to complete. - Mr. Dunham and Mr. Harris.
Change Order 1.

7. New Business:

- a. Mr. Drayton made a motion to approve Change Order 1 for the completion of the midfield ramp at the total of \$773,763. Using the remaining original grant funds of \$165,456, the net will be \$608,307. The net will be paid from the current \$10 million grant for airport infrastructure and facilities improvements. Mr. Harris is authorized to sign the required documents. Mr. Cavin seconded the motion. The Authority approved unanimously.
- b. Change Order 2 completion of the road to the terminal, midfield, and ramp. This would be the primary access in the future. – Mr. Harris

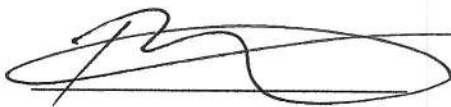
Mr. Glover made a motion to approve Change Order 2 for the completion of the new road extension that will be the future primary terminal access. Total cost approval for \$313,124 , plus 10% for unforeseen expenses. Chairman Harris is authorized to sign the required documents. Mr. Cavin seconded. The Authority approved unanimously.

- c. Cirrus Service Center sign for Jet Access (A-15) – Scott Dillon, Jet Access/ Eagle Creek Aviation


The Jet Access facility at MCEA will be the Regional Cirrus Service Center; a sign is requested.

Mr. Cavin made a motion to approve the Cirrus Service Sign as presented. Mr. Abbott seconded. The Authority approved unanimously.

- d. RFQ for snow removal. Mr. Dunham has been authorized by the AC to contact providers for RFQ, for snow clearing /deice services. Providers can include on site FBOs.
8. Other Business:
- a. AWOS status – Mr. Dunham
Installation of AWOS is scheduled to start February 20, 2024.
 - b. No change in the status of Ferguson Hangar. – Mr. Harris
9. Closing comments from Board Chaiman:
- Mr. Harris extended his appreciation for the work of the MECEAA/ Administrative Committee, and for the addition of Mr. Glover, as well as the return of Mr. Cavin.
- Mr. Harris requested that during this busy time, all members of the MCEAA be available to assist Mr. Dunham if needed. He also wanted to thank all MCEAA members present for their past and current support during his tenure.
10. Comments of Board Members:
11. Mr. Abbott made a motion to adjourn the meeting. Mr. Cavin seconded the motion. The AC approved the motion unanimously. The meeting adjourned at 6.26 pm.



Mr. Matt Harris, Chairman



Mr. Steve Alvarez, Acting Secretary

The next AC meeting is March 18, 2024, at 6 pm.