



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport
 March 20, 2023 at 6:00 PM

1. The Chairman called the meeting to order at 6:00 PM. The Authority met at MCEA.
2. Roll call as indicated below:

Members	Present	Absent
Mr. Abbott	X	
Mr. Alvarez	X	
Mr. Cavin	X	
Ms. Casey	X	
Mr. Dickerson	X	
Mr. Drayton	X	
Mr. Harris	X	
Mr. Jouvence	X	
Mr. Sheppard	X	
Mr. Slawek	X	
Mr. Taylor	X	

3. Invocation: Mr. Harris provided the invocation.
4. Approval of Consent Agenda:

Motion by Mr. Taylor approve consent agenda. Mr. Abbott seconded the motion. MCEAA approves unanimously.
5. Recognition of the Public

Limited to 5 minutes on agenda items only. No one chose to make any comments.
6. Program Updates: Airport Manager Dunham
 - a. AWOS Update
 - b. ALP Status: 34:1 Slope Violation-approved and Garver will begin work.
 - c. Mid-Field Apron: Pre-Bid Review 10am on Mar 23, 2023.

- d. Hanger Inspection: week of March 27, 2023.
- e. Website Update: modernization and meeting March 23, 2023.
- f. Road Maintenance
- g. Tennessee Airports Conference March 13-15 Report

7. Old Business: AC Chairman Abbott

- a. Water/Sewer Notifications Sent
- b. ATV purchase-Mr. Abbott makes a motion to approve up to \$30,000 to acquire a new ATV and accessories, and Ms. Casey seconds.
Discussion
Mr. Harris makes a motion to amend the existing motion to approve ATV purchase noting MCEAA will follow standard purchasing guidelines in accordance with Sumner County guidelines, Mr. Jouvence seconds.
Authority approves unanimously.
- c. Asphaltting Gravel Area
- d. LL100 Tank Location Established
- e. STOL Competition: Mr. Abbott reviewed letter provided by Mr. Hall. Allowed Mr. Hall to discuss. Recommended Sept 2, 2023, weekend, final fly in breakfast.
Mr. Drayton makes motion to provide a “conditional approval” to move forward with STOL event, subject to final approval. Mr. Sheppard seconds motion. Discussion. Authority approves unanimously.

8. New Business: Chairman Cavin

- a. Sub-lease Template for MCEAA Owned Hangers:
Mr. Abbott makes a motion to approve the Jet Access hangar sublease agreement approved by Jet Access and MCEAA legal counsel. Mr. Taylor seconds the motion. Discussion. Authority approves unanimously.
- b. Hanger A-8 Status: update expected on future plans in the next 30 days.
- c. Damaged Wildlife Fence
- d. Minimum Standards:
Mr. Harris makes a motion to authorize the Airport Manager to issue a written notice to Mid America Jet as required in the Minimum Standards Section 8 Item K. #4 and #7, providing Mid America Jet 30 Days to complete corrective action by ceasing to represent that they are a FBO with retail fuel sale approval, removing references to FBO on signage, marketing, and websites. Mid America Jet must return to compliance with their approved CASP within 30 days or be subject to MCEAA revoking the CASP.
Mr. Drayton makes a second. Discussion. Authority approves unanimously.

Mr. Harris makes a motion directing the Airport Manager to issue a public notice that MCEA will sell the fuel farm.

Bids will be sealed and opened in a public bid opening.

The winner shall remove tanks within 60 days with all cost paid by the winning bidder.

If an onsite, airport user is the winner tanks can stay as is until removal is required by the new terminal building.

If Jet Access is not the purchaser of the fuel farm, they would be provided with 6 months to become compliant with the minimum standards by providing 100LL and Jet A fuel.

Mr. Abbott seconded the motion. Discussion.

Mr. Harris request to suspend rules, Mr. Jouvence seconds.

Rules reinstated. Discussion continues.

Members voting yes, Abbott, Alvarez, Harris, Taylor, Sheppard, Drayton, Dickerson, Casey, Cavin, Slawek.

Members voting no, Jouvence.

e. Letters to Prospective Hanger Builders-going out March 30th

9. Capital Improvement Committee: CIC Chairman Harris

a. A&D Building Design Progress

10. Closing comments from Board Chairman:

11. Closing comments from Board Members:

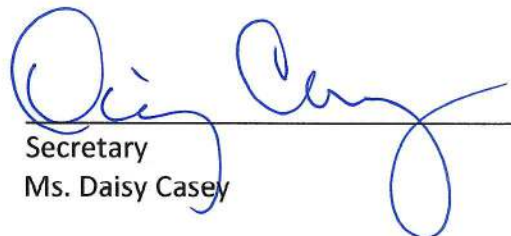
12. Adjournment

a. Mr. Harris made a motion to adjourn the MCEAA meeting, Mr. Sheppard seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 7:00 PM.

• **The next scheduled MCEAA Meeting will be April 17, 2023 at 6:00pm**



Chairman
Mr. Dennis Cavin



Secretary
Ms. Daisy Casey