



**Minutes of the Music City Executive Airport Authority**  
 Meeting held at the Music City Executive Airport  
 February 20<sup>th</sup>, 2023 at 6:00 PM

1. The Chairman called the meeting to order at 6:00 PM. The Authority met at MCEA.
2. Roll call as indicated below:

Members	Present	Absent
Mr. Abbott	X	
Mr. Alvarez	X	
Mr. Cavin	X	
Ms. Casey	X	
Mr. Dickerson	X	
Mr. Drayton	X	
Mr. Harris	X	
Mr. Jouvence	X	
Mr. Sheppard		X
Mr. Slawek	X	
Mr. Taylor	X	

3. Invocation: Chairman Cavin provided the invocation.
4. Approval of Consent Agenda:

Motion by Mr. Harris to add two items to agenda, Mr. Jouvence seconded the motion. MCEAA approves unanimously.

- Flight Solutions LL100
- Mid America

Mr. Harris made a motion to approve the consent agenda. Ms. Casey seconded motion. Authority approved motion.

5. Recognition of the Public

Limited to 5 minutes on agenda items only. No one chose to make any comments.

**6. Program Updates: Airport Manager Dunham**

- a. AWOS-add voice remarks to phone system. Can also add other remarks for high traffic event/etc.
- b. ALP Status: 34:1 Slope Violation-Fully approved by state.
- c. Mid-Field Apron Bidding Update-Waiting to receive grant from the state for execution. Land acquisition Study with estimated cost/timeline/schedule. Mid filed apron schedule for bid process, estimated Feb 14-March 30, 2023.
- d. Some of the abandon property has been removed.
- e. Noise Complaints Update-FAA is responsible for noise complaints and suggests adding the FAA link to website.
- f. Initiating Monthly Newsletter which launched in Feb 2023
- g. Tennessee Airports Conference March 13-15-MCEA exhibitor
- h. Electrical on Pop Hangers—paying for it due to rules and regulations.
- i. FEE for Funding—phases 3 and phases 4—submitted for grant fund. Unknown on funding announcement date

**7. Old Business: AC Chairman Abbott & Chairman Cavin**

- a. Water/Sewer Charges-General charge until meters installed.  
\$10.00 fee per toilet  
\$20.00 water per toilet on commercial  
Effective Jan 1, 2023

AC Chairman Abbott made a motion to adopt water fee schedule, Mr. Drayton seconded. MCEAA votes unanimously to approve.

- b. Motion to amend May 23, 2022, minutes due to administrative error. Dickerson, Drayton, Cavin, Abbott, Harris, & Casey—Vote to approve the amended May 23, 2022, minutes.  
Abstain---Jouvence, Taylor, Alvarez, Slawek
- c. In receipt of PO for tank from Flight Solutions  
Flight Solutions (added to agenda)—Fuel tank—Minimum standards allow for up to one year to extend requirements on each request—6 month extension  
Mr. Jouvence makes a motion to allow 6 months extension to meet the Minimum Standards by having 100LL. Mr. Harris seconds. Discussion.  
MCEAA votes unanimously to approve motion.

**8. New Business: Chairman Cavin**

- a. Relocate Anode Bed

AC Chairman Abbott makes a Motion to the relocation of the Anode Bed to location notes on Gallatin Public utilities—Mr. Harris second's motion. Mr. Harris requested GPU provide letter for future AA to know the location of the Anode Beds. MCEAA votes to approve unanimously.

- b. STOL Competition: Mr. Chad Hall presented briefing on the opportunity to host a STOL competition at MCEA. Mr. Harris makes a motion to suspend the rules, Mr. Abbott second's motion. MCEAA unanimously approves.

Ms. Casey makes motion to reinstate rules and Mr. Abbott seconded, MCEAA unanimously approves.

**9. A&D Building: CIC Chairman Harris**

- a. A&D Building Design Progress—design 35% completed/structural is next phase. Design fee efficiencies—at current contract price. Attempting to reduce overall cost of project. No disruption to existing operation when construction begins. Cost analysis for new building—expense review/etc.

**10. Closing comments from Board Chairman:**

- a. FAA Review of Minimum Standards. Review our minimum standards to ensure we are complying/etc. Provide suggestions on any areas of deficiencies. To ensure we are compliant to ensure grant funds.
- b. Chairman Cavin appointed Matt Harris to assist the Airport Manager with the review of Minimum Standard compliance.

**11. Mid America Jet**

- a. Mr. Harris makes motion to suspend rules, Mr. Taylor seconds and MCEAA approves unanimously.
- b. Mr. Harris makes motion to reinstate, Mr. Drayton seconds motion to reinstate rules. MCEAA approves unanimously.

- 12. Mr. Harris makes a motion to approve the signage for Mid-America Jet. Mr. Jouvence seconds, stipulation to approve with no reference to FBO on signage or retail sales of fuel. Authority approves unanimously.**

**13. Closing comments from Board Members:**

14. Adjournment

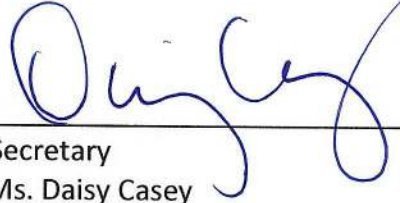
- a. Mr. Taylor made a motion to adjourn the MCEAA meeting. Mr. Alvarez seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 7:00 PM.

- **The next scheduled MCEAA Meeting will be April 17, 2023 at 6:00pm**



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Chairman  
Mr. Dennis Cavin



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Secretary  
Ms. Daisy Casey