



**Minutes of the Music City Executive Airport Authority**  
 Meeting held at the Music City Executive Airport  
 January 16, 2023 at 6:00 PM

1. The Chairman called the meeting to order at 6:00 PM. The Authority met at MCEA.
2. Roll call as indicated below:

| Members       | Present | Absent |
|---------------|---------|--------|
| Mr. Abbott    | X       |        |
| Mr. Alvarez   | X       |        |
| Mr. Cavin     | X       |        |
| Ms. Casey     | X       |        |
| Mr. Dickerson | X       |        |
| Mr. Drayton   |         | X      |
| Mr. Harris    | X       |        |
| Mr. Jouvence  | X       |        |
| Mr. Sheppard  |         | X      |
| Mr. Slawek    | X       |        |
| Mr. Taylor    | X       |        |

3. Invocation: Mr. Abbott provided the invocation.

4. Approval of Consent Agenda:

Mr. Dickerson made a motion to approve the consent agenda. Mr. Slawek seconded motion. Authority approved motion.

5. Recognition of the Public

- a. Limited to 5 minutes on agenda items only. No one chose to make any comments.

6. Program Updates: Airport Manager Dunham unable to attend/Chairman Cavin provided updates

- a. AWOS-Motherboard failed but has been fully replaced

- b. Hanger/Land Rent Increases-7.70% CPI adjustment increases
- c. ALP Status-approved by State and FAA-Back from Garver in the next two weeks/All items within approval are moving forward
- d. Aging Report-Caught up on major past dues
- e. Abandon Property-Still have some aircraft parts—Removal teams will be contacted to remove and dispose.
- f. Noise Complaints-FAA has been contacted
- g. NBAA Conference-conference in Nashville Jan 24- Jan 26th
- h. Initiating Monthly Newsletter-New communication tool for tenants/most will be electronically delivered but some hard copies will be available
- i. Mid-Field Apron Progress Update-Garver planned on April to send bids, however authority, requested Garver send bid requests end of February, early March
- j. Thank You-Mr. Taylor makes motion to suspend rules. Mr. Harris seconds the motion.

Ms. Casey makes motion to return to rules and Mr. Alvarez seconds motion.

**7. Old Business: AC Chairman Abbott**

- a. Property Signs-Postpone approval due to proposed sign is above fiber optics just laid. Standardized signage regulations needed here at MCEA. Signage must be compliant with City of Gallatin signage codes. Mr. Jouvence made a motion to suspend rules. Mr. Harris seconded the motion.  
Mr. Jouvence made a motion to return to rules and Ms. Casey seconded the motion.
- b. Solar Panel-Hanger in Iowa City, Iowa is already doing this. AC Chairman Abbott is continuing information gathering. Shade Hangers could be the option to have the solar panels.
- c. 2022/2023 Operational Budget Adjustment-AC Abbott reviewed Actual Vs Budget review-MCEAA approves unanimously

**8. New Business: Chairman Cavin**

- a. None

**9. A&D Building: CIC Chairman Harris**

- a. A&D Building Design Progress: TDOT was given an overview Jan 20<sup>th</sup> is the due date for Woolpert 35% design phase/also first cost estimate. Attempt to utilize existing infrastructure.

- Meeting with City Department heads to socialize and review project.
- b. Water/Sewer Charges-Roughly \$340 monthly/David Kellogg has offered to provide more information on remote meters. In the meantime, Jeff is working on a methodology to divide the bill.

10. Closing comments from Board Chairman: Happy New Year, exciting year ahead.

11. Closing comments from Board Members: None

12. Adjournment

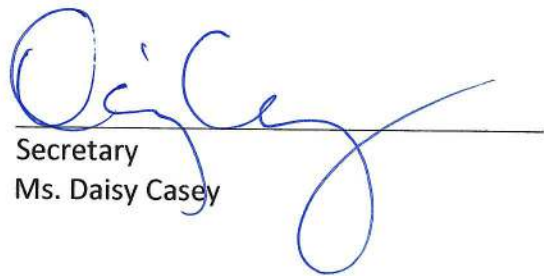
- a. Mr. Alvarez made a motion to adjourn the MCEAA meeting. Mr. Slawek seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 6:41 PM.

- **The next scheduled MCEAA Meeting will be February 20, 2023 at 6:00pm**



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Chairman  
Mr. Dennis Cavin



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Secretary  
Ms. Daisy Casey