



Minutes of the Music City Executive Airport Authority

Meeting held at the Music City Executive Airport

Nov 22, 2021

5:30 PM

1. The Board Chairman called the meeting to order at 5:30 PM.

- a. Roll call as indicated below:

Member	Present	Absent
Mr. Abbott	X	
Mr. Brown	X	
Mr. Cavin	X	
Mr. Dickerson	X	
Mr. Drayton	X	
Mr. Harris	X	
Mr. Taylor		X
Mr. Williams		X
Mr. Sheppard		X
Ms. Casey	X	

- b. Mr. Brown provided the invocation.
 - c. Mr. Abbott made a motion to approve the consent agenda. The motion was seconded by Mr.Harris.
Comments regarding consent agenda: Mr. Drayton spoke up regarding adding language to the lease agreement, and therefore defer lease updates until attorney reviews confirms lease language.

The Authority approved the motion unanimously.

2. Public Recognition:

- a. Gracie Hayes, Flight Solutions employee
- b. Kevin McCutchen, Flight Solutions owner updated group on new building and addition of additional aircraft. Working on fuel updates.
- c. George Phillips, Attorney, legal Advisor for MCEAA

3. Administration Committee

- a. AC Chairman's report
 - i. Current projects update
 - a. Mid-Field Apron
 - Water Improvements should start Monday 22 Nov, weather permitting.
 - Establish standards for hanger construction--i.e. minimum size, submittal of draft hanger design, initial investment, period of ground lease. Eight interested parties and Jeff will engage with those parties to determine what size hanger they intend to build. Board may establish minimum standards.
 - b. Phase II Wildlife Security Fence
 - Pending contractor notification to proceed
 - ii. Pending projects update
 - a. A&D Building
 - Pending meeting with Woolpert to assist in finding funding.
 - b. Website Improvements--change domain name, setting up Zoom meeting to discuss our desires when Doug returns. Welcome input from full board.
 - iii. Other Authority actions
 - a. Airport Emergency Response Plan--Airport Manager close to final draft for MCEAA approval. Likely at Jan 22 Meeting. Jeff is close to 95% and will be the first Airport Emergency Response Plan.
 - iv. General Authority
 - a. National Aviation Transport Association will hold a roundtable meeting at XNX. Now scheduled for 16 Dec at 4pm. Working invite list to include all chambers of commerce, ECD, mayors, etc

4. **Old Business**

- A. None
- B. Update on Authority Photos—all photos should be update on

5. **Closing comments from the Board Chairman**

- a. Board Chairman thanks board, AC committee in continuing the goals and mission of the airport. Thanks Jeff for his hard work and we recognize the good work.

6. **Comments from the Board Members**

- a. No comments from Board Members
- b. Motion to cancel Dec Meeting motion made by Mr. Drayton and seconded by Mr. Abbott. The Authority approved the motion unanimously.

7. **Adjournment**

- a. Ms. Casey made a motion to adjourn the MCEAA meeting. Mr. Cavin seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 5:49 PM.

The next scheduled MCEAA meeting will be Jan 24, 2022



Chairman

Doug Brown



Secretary

Daisy Casey