



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport
 September 27, 2021
 5:30 PM

1. The Chairman called the meeting to order at 5:30 PM. The Authority met at MCEA.

A. Roll call as indicated below:

	Present	Zoom	Absent
Mr. Abbott	X		
Mr. Brown	X		
Mr. Cavin	X		
Mr. Dickerson	X		
Mr. Drayton	X		
Mr. Harris			X
Mr. Taylor	X		
Mr. Williams	X		
Mr. Sheppard	X		
Ms. Casey	X		
Mr. Rogers	X		

B. Mr Cavin provided the invocation.

C. Mr. Dickerson made a motion that we approve the consent agenda. The motion was seconded by Mr. Williams. The Authority approved the motion unanimously.

2. Public Recognition:

- A. Ben Eickhoff new manager for Nashville Jet
- B. George Phillips Attorney at Law, Legal Advisor for MCEAA

3. Administration Committee:

- A. AC Chairman's report
 - 1. Brief on A&D Design and other related actions-hired Wollpert who has done a number of A&D buildings. Review of the site plans.
 - 2. Approval of Revised Minimum Standards as related to FBO: Why? We needed more structure to the minimum standard, so that any FBO will succeed and provide quality service. Added fuel requirements as well as other minimum standards. We have approx. three FBOs that have shown interest.

Mr. Cavin on behalf of AC Committee makes the motion to approve minimum standards for FBO minimum standards.

Discussion: Mr Rogers asks question regarding the four mandatory minimum standards and then two other standards the FBO selects to meet the minimum FBO standards.

Mr. Drayton asks question regarding implementation.

Mr. Taylor asks question regarding Heat & Air.

Motion Passes Unanimously

3. Approval of 2021-22 MCEA Airport Managers Operating Budget
AC chairman brings the motion to approve

Discussion: Mr. Rogers asks a question and AC chairman confirmed his question was not in MCEAA's authority to decide.

Motion passes unanimously

4. Other items of interest

- a. Mid-Field Apron: Water line shown on specs. AC chairman shows current plans with future projects including Mid-Field Apron included.
- b. Phase II of the Wildlife Security Fence: Review phase II with board.
- c. "C" Row Hanger Rehabilitation
- d. Storm Water Pollution Prevention Plan: State of TN requires a storm water prevention plan. Started the prevention plan, ongoing project and more to come.
- e. Website Improvements: Working on improving the overall website to provide a first class website. Upcoming meeting to begin the upgrade/improvements.

4. **Old Business:**

A. None

5. **New Business:**

A. Introduction of new attorney and his remarks: George Phillips, attorney of law. Mr. Phillips provided the board his background.

Review of Role and Duties of Commissioners by Mr. Phillips to entire board.

Mr. Sheppard asks a question regarding examples of D&O insurance and Mr. Phillips answers his question.

If a member has an issue or believes there is an issue, the board member should bring the issue to the AC committee. If the member does not believe that the AC appropriately acted, then it would be appropriate to share with the entire board.

Further disagreements should be escalated as shared by Mr. Phillips.

6. **Closing comments from Board Chairman:**

- Chairman Brown asks entire board to review and follow all rules and regulations and stated in the by-laws. All board members are asked to follow the by-laws.

- Chairman Brown thanked Mr. Phillips and also thanked the AC committee and shared his excitement regarding the A&D building. It will take an all hands approach in order to get A&D building complete and the entire community will benefit. The economic impact to Sumner County will be significant.
- Reminder that all members will be required to serve on the AC committee during your tenure, so think about when you believe you can commit and serve.

7. Closing comments from Board Members:

- Mr. Williams asks about car rental in the future.
- Mr. Abbott asks questions about AC committee member number be adjusted. All members are welcome to attend AC committee meetings and it is an open meeting.
- Mr. Rogers brings up a type in By-Law and Mr. Phillips understands error and correction.
- Mr. Taylor remarks that board has transformed and it much improved.

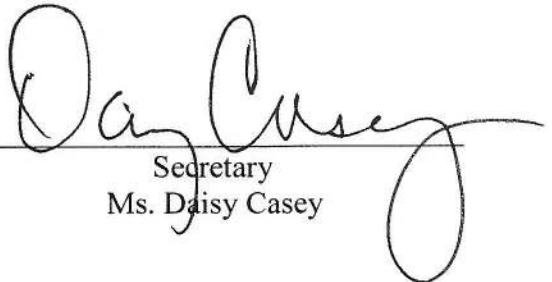
8. Adjournment

A. Mr. Brown made a motion to adjourn the MCEAA meeting. Mr. Taylor seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 6:52 PM.

- **The next scheduled MCEAA Meeting will be October 25th, 2021**



Chairman
Mr. Doug Brown



Secretary
Ms. Daisy Casey