



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport and Via Zoom
 JUL 27, 2020
 5:30 PM

1. The Chairman called the meeting to order at 5:30 PM. The Authority met at MCEA with some members connecting via Zoom.

A. Roll call as indicated below:

	Present	Zoom	Absent
Abbott		X	
Brown		X	
Cavin		X	
Dickerson			X
Drayton	X		
Lynch		X	
Patterson		X	
Taylor	X		
Williams			X

B. The Chairman asked Mr. Brown to provide the invocation.

C. Mr. Patterson made a motion that we approve the consent agenda. The motion was seconded by Mr. Cavin. The Authority approved the motion unanimously.

2. **Public Recognition:**

- A. Mr. Chris Bell
- B. Mr. Abe
- C. Mr. Gaskin
- D. Mr. Mackrel

3. **Old Business:**

A. Airport Layout Plan

- a. Zak Simpson (Garver Engineering) was in attendance and discussed the proposed ALP. He stated that the current plan is a start point plan and that as time passes it can be fine-tuned.

- b. He addressed the size of hangers in the Mid Field in response to Mr. Abbotts question. Zak, assured Mr. Abbott that the layout is a baseline that can be adjusted based on tenant needs. The MCEAA will be able to control the size.
- c. Mid Field Plan 60% design will be submitted in the near future.
- d. Mr. Lynch made a motion to suspend the rules. Mr. Patterson seconded the motion. The MCEAA approved the motion unanimously.
- e. Mr. Drayton discussed the future of H Row hangers and the work necessary to expand the area depicted on the ALP. In the foreseeable future he does not see H Row hangers being moved.
- f. Members of the public discussed H Row hangers, the Mid Field expansion and the ALP.
- g. Mr. Taylor made a motion to reinstate the meeting. Mr. Abbott seconded the motion. The MCEAA approved the motion unanimously.
- h. Mr. Lynch made a motion to approve the Draft ALP as presented by Garver Engineering. Mr. Taylor seconded the motion. The MCEAA approved Draft ALP unanimously.

4. Administrative Committee Report

- A. Mr. Brown reviewed the Administrative Committee Report which had previously been sent to all members of the Authority. (Copy attached)
- B. Mr. Brown presented the Administrative Committee's recommendation to approve the Fuel Storage Facility. Mr. Abbott ask a question regarding how we would handle Fuel Flowage Fee for Mogas. Mr. Drayton explained the process of how we will execute the record keeping and the responsibility of the tenant to keep the records. The MCEAA approved the motion unanimously.

5. New Business:

- A. Approval of the revised Purchasing Agreement
 - i. Mr. Drayton discussed the needed changes to convert the previous Purchasing Agreement to MCEAA Policies and Procedures.
 - ii. Mr. Brown made a motion to approve the revised Purchasing Agreement. Mr. Cavin seconded the motion. The MCEAA approved the motion unanimously.

6. Closing comments from the Board

- a. Mr. Taylor commented that he is excited about the future of the airport's growth plan.

7. Adjournment

- a. Mr. Patterson made a motion to adjourn the MCEAA meeting. Mr. Lynch seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 6:32 PM.

- **The next scheduled MCEAA Meeting will be August 24, 2020**



Chairman
Mr. Don Drayton



Secretary
Mr. Dennis D. Cavin