



Minutes of the Music City Executive Airport Authority
 Meeting held at the Music City Executive Airport and Via Zoom
 JUN 22, 2020
 5:30 PM

1. The Chairman called the meeting to order at 5:40 PM. The Authority met in person and via Zoom Meeting. Those on Zoom are accredited the same authority as those in attending in person.

A. Roll call as indicated below:

	Present	Zoom	Absent
Abbott	X		
Brown	X		
Cavin	X		
Dickerson	X		
Drayton	X		
Lynch	X		
Patterson	X		
Taylor	X		
Williams		X	

B. The Chairman asked Mr. Brown to provide the invocation.

C. Mr. Taylor made a motion that we approve the consent agenda. The motion was seconded by Mr. Dickerson. The Authority approved the motion unanimously.

2. Public Recognition:

A. Steve Dileo, Aeronautique LLC, provided a briefing on the work they are doing at the Lebanon Airport. He also presented their concept for John Tune. Unfortunately, the tornado has taken that off the table. His main purpose is to have an opportunity to work with Music City Executive Airport on future growth.

B. Clive Adams Aeronautique LLC, added his comments on the Lebanon initiative. He provided additional comments on his background and qualifications to participate in the planning and growth of Music City Executive Airport.

C. Steve Sheppard introduced himself and provide his background as an educator at Beech High School. Steve has grown several programs at Beech. He is a pilot

and would like to begin an aviation program there as well. Steve is a potential member of for the Music City Executive Airport.

D. Dr. Randy Runion made no comments.

3. Chairman's Reports

- A. Legal Brief: No change.
- B. Wildlife Fence: Work has restarted, and progress is being made
- C. NWAP Update: Final Punch List was reviewed this past week. A couple minor items remain.
- D. MFAP Update: Water and Sewer program moving forward. The proposals will significantly benefit MCEA.
- E. CARES Grant: \$69K is available. We will be submitting the paperwork this week to have the funds released to MCEA
- F. Audit Review: State Audit on Grants was conducted. Only finding had to do with contract language in our advertising.
- G. Camera System Replacement: Camera system in non-functioning at this time.
- H. Repairs on Mowing Equipment: Requires parts to repair the gear box, etc.
- I. New Pad Installation: Placed of the helicopter pad is in a location that will be most useful to helicopters landing at MCEA.
- J. Tod Burnham: Mr. Burnham submitted his resignation to the County Executive, which was accepted.
- K. Steve Shepard: Has agreed to have his name submitted to the County Commission for assignment as a MCEAA member.

4. Committee Appointments

- A. From today all previous committees are disbanded. Going forward MCEA will appoint and Administrative Committee consisting of Doug Brown, Dennis Cavin and Dick Dickerson.
- B. First meeting will take place quickly.

5. Old Business:

- A. Email from Mayor Holt: Mayor Holt sent an email to the Chairman concerning the resignation of Mr. Hawk Crawford. No comments were made by the Authority; therefore, no further action is required.

6. New Business:

- A. Approval of new timeline for NWA hanger construction from AMG. Extending the start time till Nov caused by the Covid-19. Permitting, ordering building, utility cite preparation will continue.
 - i. Mr. Brown made a motion to approve the requested delay, Mr. Taylor seconded the motion. The Authority approved the motion unanimously.
- B. Mr. Taylor's Hanger repairs: Mr. Taylor's hanger still has water flowing into it. The solution is to have Mr. Taylor make the repairs and the MCEA will reimburse Mr. Taylor.

- i. Mr. Brown made a motion that the board approve the plan to repair MR. Taylors drainage issue. Mr. Lynch seconded the motion. The Authority approved the motion unanimously.
- C. Proposed ALP Drawing for the airport: A draft drawing for the future ALP was shown and discussed.
 - i. Mr. Patterson made a motion to approve the draft ALP. Mr. Lynch seconded the motion. The board had a number of questions and comments particularly about the H Row hangers which under this plan would be removed. The Chairman tabled the motion pending additional research and analysis. Subject will be revisited at the next Authority meeting.
- D. Obstruction in RWY 17 area—house and property:
 - i. Mr. Taylor made a motion to begin the process to purchase the property under discussion. Mr. Dickerson second the motion. The Authority approved the motion unanimously.
- E. POP Hanger Sales/Leases:
 - i. The Authority discussed the POP hanger leases, the lease terms and the current escalating prices for available hangers. The last hanger offered to the public was priced at \$75,000. Current terms of the existing leases for POP hangers are year to year. (copy attached)
 - ii. Mr. Abbot made a motion to require a disclosure from the seller to the buyer, disclosing the terms of the lease and that the buyer must read and accept the terms. Both parties must sign the form and have the document notarized. Mr. Patterson seconded the motion. The Authority approved the motion unanimously.
 - iii. The Chairman will have the Authority lawyer draft a lease form which will go into effect immediately.
 - iv. A copy of the approved lease agreement will be attached to these minutes for the record.
- F. Mr. Patterson made a motion to suspend the rules. Mr. Taylor seconded the motion.
 - i. Mr. Sheppard made comments encouraging the Authority to always consider the human factor of what the hanger owner's requirements are.
 - ii. Mr. John Pennington added to the discussion.
- G. Mr. Lynch made a motion to reconvene the meeting. Mr. Dickerson seconded the motion.

7. Closing comments from the Board

- a. No additional comments were made by the members.

8. Adjournment

- a. Mr. Patterson made a motion to adjourn the MCEAA meeting. Mr. Lynch seconded the motion. The Authority approved the motion unanimously. The MCEAA meeting adjourned at 7:04 PM.

- **The next scheduled MCEAA Meeting will be July 27, 2020**



Chairman
Mr. Don Drayton



Secretary
Mr. Dennis D. Cavin