

Meeting of the Sumner County Regional Airport Authority  
 5:30 PM at the Sumner County Regional Airport  
 October 28, 2013

Meeting was called to order by Mr. Egan

Prayer given by Dr. Nelson

	Present	Absent
Taylor	x 5:38	
Lynch	x	
Drayton	x	
Denson	x	
Downs	x	
Berwind	x	
Dickerson	x	
Williams	x	
McConnell	x	
Nelson	x	
Egan	x	

Motion to approve agenda by Mrs. Denson second by Mr Dickerson- motion passed

Minutes from the September 2013 meeting of the SCRAA approved without corrections

Reports:

Chairman’s Report- distributed resolution by County Commission to grant interest only loan with 10 year balloon.

CASP Report- Fuel sales as predicted. Breakfast second Saturday in November. Suggested a possible airport wide Christmas party.

Manager’s Report- Met with TVA and has approvals for stack heights at Steam Plant. Final contract for runway extension reviewed.

Treasurer’s Report- Manager passed out copies of financial report as of Sept 30, 2013 and Oct 27, 2013.

Fuel Ad Hoc Committee- No bids received on RFP as of this date.

Audit Ad Hoc Committee- Met Oct 14<sup>th</sup>. Discussed possible processes. One company has offered to look at our statements at no cost to see if they believe an audit is needed. Committee recommends that we change the accounting program from Peachtree to Quickbooks. The second recommendation is that financial responsibility be transferred from manager to a bookkeeper to be determined. The third is that we provide 3 years of our financial records to Kraft Financial Review for them to see if an audit is needed. The fourth is that the board request from the County Commission funding to finance a forensic audit should it be determined that one is needed.

Motion from the committee that SCRAA accept the four recommendations of the Audit Ad Hoc Committee. Motion passed.

Old Business:

Manager's Contract discussion- Atty. Mark Smith presented board with a list of questions to be discussed.

Motion by Mr Downs that we establish a special meeting date to discuss this matter. Second by Mr. Berwind. Motion withdrawn.

Motion by Dr. Taylor that we revisit the contract to bring it into compliance with the wishes of the SCRAA. No second made.

Motion by Mrs. Denson that we discuss whether to have an employee or independent contractor as manager. Second by Mr. McConnell- Motion withdrawn.

Discussion of the contract included comments by Attys. Mark Smith and Josh Sudbury.

Motion by Mrs Denson that we desire that our airport manager to be an independent contractor. Second by Mr. Downs. Motion amended by Mr. Drayton that this motion rules the current contract invalid. Amendment seconded by Dr Taylor. Vote on amendment- motion passed. Motion as amended- Passed

New Business:

Motion by Mr Williams, second by Mr. Downs that Mr. Sudbury continue to work at current pay level and current duties until further notice. Motion passed.

Mr. Smith asked permission to meet with Josh Sudbury to craft some proposed language to present to the board perhaps by next meeting

Motion by Mr Williams second by Mr Dickerson that permission be granted to Mark Smith to meet with Josh Sudbury to craft some proposed language to present to the board perhaps by next meeting. Motion passed

Next meeting to be held Nov 25<sup>th</sup>, 2013 at 5:30 PM.

Motion by Dan Downs that we pursue outstanding lawsuit of Kessler/Taylor because with that matter outstanding we are not in compliance with our minimum standards or our rules and regulations that have been approved by the FAA or FAA regulations and that evidence he presented be made matter of SCRAA minutes. Second by Mr. Berwin- Motion failed.

Motion adjourn by Dr Nelson- Second by Drayton. Motion passed.

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Jim Egan, Chairman

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Steven S. Nelson, Secretary