

**Sumner County Regional Airport Authority
Minutes of Regular Meeting of June 24, 2013**

Members Present: Dr. Steven Nelson, Jim Egan, Tim Lynch, Dr. Bill Taylor, Dan Downs, Don Dickerson, Charles Moore, John Berwind.

Members Absent: Ben Williams, Don Drayton, Dr. Wayne Hooper.

Meeting began in prayer led by Dr. Steven Nelson.

Election of Officers:

Chairman: Jim Egan nominated by Don Dickerson, second by Tim Lynch. No other nominations. Passed

Vice-Chairman: Don Drayton nominated by Dr. Taylor, second by Don Dickerson. No other nominations. Passed

Secretary: Dr. Steven Nelson nominated by Jim Egan, second by Tim Lynch. No other nominations. Passed

Treasurer: Chairman Egan reported that Dr. Hooper remains the Treasurer as no resignation has been received, though Dr. Hooper has expressed his intent to do so.

Motion: By Dr. Taylor to approve agenda with legal representation being moved up to first item for consideration. Second by Chairman Egan. Motion passed.

Motion: By Dr. Taylor that the board thank Mr. McClellan for his service to the Airport Authority and terminate the relationship of Mr. McClellan as legal counsel for the Authority, and asking of Mr. McClellan that all records and final bill be submitted within 10 business days. Second by Mr. Lynch. Chairman Egan requested that the motion be amended to ask Mr. McClellan also for justification for all bills submitted to the Authority from January 1, 2011 to present. Dr. Taylor and Mr. Lynch agreed to amend their motion. Discussion. Motion passed on voice vote.

Motion: By Chairman Egan that the Authority retain Mr. Mark Smith as legal counsel on a temporary basis. Second by Mr. Dickerson. Some discussion followed. Motion passed on voice vote.

Old Business:

CASP Report: Mr. Mike McCartney reported that at the fly-in this past weekend, over 50 planes participated and several hundred members of the public also attended. Mr. McCartney expressed that he would like to have the word spread regarding the availability of the extended runway length. Discussion ensued about the time it takes to get notice out regarding the lengthened runway, however, Airport Administrator advised that appropriate NOTAMS have been posted.

Dr. Taylor inquired of Mr. McCartney what would be required to enable round-the-clock fuel sales via a self-serve facility. Mr. McCartney responded that several requirements would have to be met and that the total cost to do so would be in the range of 4-5 thousand dollars to do so.

Motion: By Dr. Nelson that Dr. Taylor, in conjunction with the Airport Administrator and the CASP provider, GTO Aviation, bring a presentation back to the board at the next meeting regarding the feasibility of implementing a self-serve fueling capability. Second by Mr. Dickerson. Passed on voice vote.

Financial Report given by Airport Administrator, Mr. Steve Sudbury, in lieu of the Treasurer's Report due to the absence of Treasurer Dr. Wayne Hooper. Financial statements submitted for months of February through May of 2013.

Motion: By Dr. Taylor that future financial reports include a breakdown of recurring expenses and more detail under section labeled "other expenses". Second by Mr. Dickerson. Some discussion followed. Motion passed on voice vote.

Airport Administrator reported that he keeps a computer set of books and a written set of books. Both sets balance. Both sets are public record.

Motion: By Chairman Egan that any checks dispersed in excess of \$10,000 bear the signature of an Airport Authority Board member in addition to that of the Airport Administrator. Second by Dr. Taylor. Discussion followed. Passed on voice vote.

Motion: By Dr. Nelson to accept the Treasurer's Report as presented by Mr. Sudbury in Dr. Hooper's absence. Second by Mr. Dickerson. Passed on voice vote.

The Airport Administrator gave a lengthy report on runway improvements, lighting improvements, and new guidelines contained in pertinent regulations. He also reported on the current shortage of hangar space. He also reported that we have the second longest runway in Middle Tennessee. He also gave a brief review of the ALP (Airport Layout Plan).

Motion: By Mr. Lynch to approve the Airport Administrator's report. Second by Mr. Dickerson. Passed on voice vote.

Motion: By Dr. Taylor that Mr. Smith, as the Board's legal representative, examine any current litigation in which the Airport Authority is involved, and to seek to end the current appeal on behalf of the Airport Authority. Second by Mr. Lynch. Some discussion followed. Motion passed on voice vote.

Motion: By Mr. Lynch that the next regular meeting to be held on July 22, 2013 at 5:30 PM (local time), be held in Room 112 of the County Office Building on Belvedere Drive in Gallatin. Second by Mr. Dickerson. Some discussion followed. Motion failed on a tied 4 to 4 vote.

Chairman Egan announced that the next meeting will be held at the Airport Terminal Building on July 22, 2013 at 5:30 PM (local time).

Motion: By Dr. Taylor to suspend the rules to open the floor to comments from the public. Second by Mr. Lynch. Motion passed on voice vote, after which, numerous comments were received by members of the public who were in attendance.

Chairman Egan presented each of the newly appointed members of the Authority with certified copies of their Certificates of Appointment to the Authority. Also, certified copies of Certificates of Appointment and signed oaths of office for each newly appointed individual were presented to the Secretary, Dr. Nelson, and entered in the Secretary's record.

Motion: By Mr. Downs to adjourn. Second by Dr. Nelson. Passed on voice vote.

Minutes Approved By:

James H. Egan
Chairman

Dr. Steven Nelson
Secretary

Mr. Dan Downs

Mr. Don Dickerson

Mr. Charles Moore

Mr. Tim Lynch

John Berwind

Dr. Bill Taylor