

Minutes of the Sumner County Regional Airport Authority
Meeting held at the Sumner County Regional Airport
March 26, 2018
5:30 PM

	Present	Absent
Pigna	X	
Lynch		X
Drayton	X	
Isham	X	
Cavin	X	
Patterson	X	
Dickerson	X	
McConnell		X
Nelson		X
Brown	X	
Burnham	X	

Motion to approve the proposed consent agenda. Motion by Mr. Patterson; Second by Mr. Brown. Motion passes unanimously.

Public Recognition:

Two members of the public were present. Only Mr. David Grooms spoke. Had no issue with the agenda but made a comment. Mr. Grooms indicated he was there to observe but had a question on the future plans for additional hangers. The Chairman reminded Mr. Grooms that all questions should pertain to the agenda items.

Managers' Report

Given by Chris Davidson (Airport Manager):

- a. Briefed the Authority on the newly imposed Impermeable Storm Water Utility Fee. Could result in a \$2,500 cost to the Authority. Being contested by many businesses in Gallatin. More to follow.
- b. Reported on the success of the Veeder Root
- c. Terminal Building has been rekeyed. Anyone needing access needs to discuss with Mr. Davidson
- d. Briefed on the plan to have Comcast delivered to each hanger.
- e. Next EAA/GA Breakfast discussed.

Chairman's Report:

- a. Briefed on the pending lawsuits:
 1. Sudbury
 2. Whitaker
 3. GTO
- b. Discussed the County Budget and the fact that there was a first reading of the Budget. Approval of the Budget is key to getting the sewer lines installed that will aid the growth of SCRA.
- c. Chairman presented the Authority with the resignation of Dr. Nelson who is moving to Wyoming. There is one nominee in the works to replace Dr. Nelson. Awaiting County Commission approval.
- d. Additionally, Mr. Cam McConnell has submitted his resignation based on health concerns. An active search is underway to identify a replacement.
- e. Application for Wildlife Fence design grant will go in this week.

Old Business:

Building and Grounds

New members were appointed to the B&G Committee:

- Mr. Don Dickerson
- Mr. Williams

Standards and By Laws

Mr. Dickerson presented the Authority with a proposed change to the By-Laws which adds an article on member indemnification. No discussion was undertaken. The Authority voted unanimously to approve the addition language to the By-Laws.

Marketing Committee

Mr. Brown discussed the status of Nashville Jet's proposed lease for property obtained when the new Airport Road is completed.

Construction start date is TBD. Nashville Jet is energized to build the additional hanger. DTOT needs work up the paperwork. Lease discussion will likely take place this month. County Commission is supportive of the \$250K matching grant. Target to get all this done is Jun. Most likely approach will be to utilize "Design to Build".

SCRAA Engineer discussed the way forward from his perspective.

Committee is working with the State on other projects for the SCRA.

New Business

- a. By-Laws Addendum was previously discussed in Old Business above.
- b. Updated Flooring Proposal: Under Nashville Jet there has been a 33% increase in jet traffic at the Airport. We need to continue to improve the first impression which drives return business. Airport Manager proposes replacing the antiquated tile flooring with a much richer looking floor. Proposal was referred to the Building and Grounds Committee for further research and recommendations.
- c. Modern Kitchen Cabinets: Similar to above, the kitchen is showing much wear and tear. Airport Manager proposes a kitchen tune-up. Motion made to move forward by Mr. Patterson, Seconded by Mr. Burnham. Authority voted unanimously by SCRAA.
- d. Newton Lane House Demo: The house is rundown, overgrown, and a place where unknown individuals are hanging out doing drugs etc. The house needs to be torn down to reduce our risk and improve the community appearance. Mr. Davidson has received three bids:

- 1. Patriot Demo---\$19,886
- 2. Mid Star Demo--\$12,500 plus \$650 if asbestos is found and has to be removed
- 3. Tiny's Const--\$14,750 of which \$2,500 is estimated for asbestos removal

This could have been covered under a recently expired grant. Motion made move forward with Patriot Demo by Mr. Burnham and seconded by Mr. Brown. Authority voted unanimously to approve the demolition project. We will also go forward seeking a grant to cover the costs.

- e. Updated Website: Our website is outdated and hard to utilize. Airport Manager recommends we update the site. He has received three bids:

- 1. Keystone--\$6,500 for new website design
- 2. Dart Star--\$3,266 for new website design
- 3. BLF--\$19,000-\$22,000

This action was referred to the Marketing Committee for further research and recommendations.

- f. Conference Travel: There is a scheduled Tennessee Airports Conference in Gatlinburg, TN, 18-20 April. Desire is to send the Airport Manager. Costs will be less than \$1,000.00 and be very beneficial for our new Airport Manager in the execution of his duties. Motion to approve Mr. Davidson's attendance was made by Mr. Patterson and seconded by Mr. Dickerson. Authority voted unanimously to approve.

Being no further business, the Chairman entertained a motion to adjourn. Mr. Burnham so moved, and Mr. Patterson seconded. Motion carried.

SCRAA meeting adjourned at 6:49PM.


Chairman


Acting Secretary
25 Jun 18