

Minutes of the Sumner County Regional Airport Authority  
 Meeting held at the Sumner County Regional Airport  
 JAN 28, 2019  
 5:30 PM

1. The Chairman called the meeting to order at 5:30 PM

a. Roll call as indicated below:

	Present	Absent
Brown		X
Burnham	X	
Cavin	X	
Crawford	X	
Dickerson	X	
Drayton	X	
Isham		X
Lynch	X	
Patterson	X	
Taylor	X	
Williams	X	

b. The Chairman asked Mr. Burnham to provide the invocation.

c. Mr. Patterson made a motion that we approve the consent agenda. The motion was seconded by Mr. Williams. Without discussion the motion passed unanimously.

d. A motion was made by Mr. Burnham to amend the 26 November 2018 Meeting Minutes by striking the motion to name the Sumner County Regional Airport to Nashville Executive Airport at Sumner County. Mr. Lynch seconded the motion. After a short discussion the motion was approved unanimously.

2. **Public Recognition:**

a. None

3. **Reports**

a. Managers' Report: by Chris Davidson (Airport Manager)

- i. Wildlife Security Fence, preliminary design has been approved, however, no additional action has taken place due to government shutdown.
- ii. Land acquisition briefed at the previous SCRAA Meeting is progressing. All surveying and appraisals are complete. We expect negotiations to begin this week.
- iii. Sewer project is 90% complete. Gallatin Public Utilities is working with the Airport Manager. Expect the RFP in February. Garver Engineering is

coordinating for simultaneous construction of the Northwest Apron and sewer work.

- iv. Northwest Apron pre-construction meeting will be in February with construction in March. Plan for a Jun completion.
  - v. NBAA Conference booth is completed and will be shipped this week. Total cost came in well below budget.
  - vi. Annual Tennessee Airports Conference is Mar 18-20<sup>th</sup> in Murfreesboro, TN. Chris Davidson will attend for SCRAA. Mr. Davidson will also be submitting Sumner County Regional Airport for the Airport Award.
- b. Chairman's Report: by Don Drayton (Chairman SCRAA)
- i. Briefing on lawsuits: Nothing has really changed. Sudbury case has moved to Montgomery Co.
  - ii. Renaming of Sumner County Regional Airport. We will proceed with the FAA for the name change as approved by the SCRAA.

#### **4. Committee Reports**

- 1. Rules and Regulations Committee Report (Mr. Dickerson)
  - i. Mr. Dickerson made the motion to approve the CHA Consulting invoice of \$3,654.00. The board concurred.
- b. Building and Grounds Committee (Mr. Crawford)  
No Report
- c. Marketing Committee (Mr. Brown)
  - i. No report

#### **5. Old Business:**

- a. Finalize Name Change:
  - i. SCRAA will continue to move forward with renaming the Sumner County Airport to Nashville Executive at Sumner County.
- b. Approval of updated Rules and Regulations with recommended Pass Through Costs Policy
  - i. Mr. Crawford made a motion that the Authority approved the new Pass Through Costs to our Rules and Regulations. Mr. Burnham seconded the motion. The board approved the motion unanimously. Specific language is available with the Airport Manager.
- c. Ground Lease Agreement was present on behalf of Mr. Frank Kessler. Mr. Burnham made a motion to approve the Lease Agreement. The motion was seconded by Mr. Patterson. The motion was approved with Mr. Taylor abstaining.

- d. Garver Engineering provided a review of contractors for the Northwest Apron Project. Garver recommended the lowest bidder which was Civil Constructors, LLC. Mr. Lynch made the motion to approve the Garver recommendation. Mr. Williams seconded the motion. After a short discussion the Board unanimously approved the motion.

**6. New Business**

- i. Election of Officers to the Board
  - i. Mr. Patterson made a motion to elect Mr. Don Drayton as Chairman of the SCRAA. Mr. Burnham seconded the motion. The Board approved the motion with Mr. Drayton abstaining.
  - ii. Mr. Burnham made a motion that we elect Mr. Doug Brown as the Vice-Chairman of the SCRAA. Mr. Crawford seconded the motion. The Board approved the motion. Mr. Brown was not present for the meeting.
  - iii. Mr. Patterson made the motion to elect Mr. Dennis Cavin as Secretary of the SCRAA. The motion was seconded by Mr. Taylor. The Board was approved by a majority of the SCRAA. Mr. Cavin abstained.
  - iv. Mr. Burnham made a motion to elect Mr. Patterson as the SCRAA Treasurer. The motion was seconded by Mr. Lynch. The motion was approved by a majority of the SCRAA. Mr. Patterson abstained.

**7. Closing Comments from the Board**

- i. Mr. Burnham commended Mr. Drayton for his continued service to the SCRAA

**8. Adjournment**

- a. Mr. Patterson made a motion to adjourn the SCRAA meeting. Mr. Burnham seconded the motion. The motion was approved unanimously. The SCRAA adjourned at 6:35 PM.

- **The next scheduled SCRAA Meeting will be 25 Feb 2019.**

  
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Chairman  
Mr. Don Drayton

  
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Secretary  
Mr. Dennis D. Cavin